

6 November 1962

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : ADPS Relationship to the 501

1. This memorandum seeks your advice and counsel on an Agency managerial problem.

2. In the past few years, I have provided you with periodic audits on the status of RCA 501 computer operations. The most recent was prepared last May when an outside consultant worked with us developing recommendations for improving the installation. In consequence, the DD/S and the Comptroller delegated to the ADPS the responsibility for a total systems review of computer-oriented operations in the DD/S and Comptroller areas and for technical supervision of the RCA 501 installation.

3. About a month ago, the Office of Personnel asked me to study the new staffing complement proposed by the Comptroller for his ADPD. Of particular concern was an obvious conflict in responsibility for systems work between the ADPS and the ADPD. The Office of Personnel also wanted my opinion on numbers and types of jobs, grade levels, technical qualifications, etc.

25X1A 4. After considerable working level discussion, I met with [REDACTED] in an effort to resolve the issues. We decided that we needed to develop jointly a better understanding of the working relationship between ADPS and ADPD, including personnel assignments, before a unified and harmonious reaction to Office of Personnel questions would be possible.

5. In attempting to develop a statement of this working relationship, I have become convinced that the underlying difficulty stems from the organizational structure. Given

EYES ONLY

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the present situation, the lines of authority and responsibility are unclear and this is hampering getting on with the job. I have set forth below three possible solutions, each of which could have long-range implications for the Agency's computer programs:

a. Maintain the status quo and continue to seek to come to a mutually acceptable understanding with the Comptroller.

This approach would:

(1) perpetuate the split in responsibility and authority which exists today and which is, I feel, the fundamental cause of the difficulty which has so far frustrated our efforts to organize our DD/S computing resources satisfactorily;

(2) leave the DD/S, organizationally, without a computer facility;

(3) place with the Comptroller the operational responsibility for not only Comptroller jobs (payroll and fiscal), but also for all DD/S computing applications, present and future (Personnel, Logistics, Training, Security, etc.)--unless separate facilities were established henceforth to accommodate these several DD/S needs.

b. Transfer the Comptroller's ADP Division to the ADP Staff.

This approach would:

(1) establish the RCA 501 as the basic DD/S computing center;

(2) remove from the Comptroller's direct control the computing elements of his payroll and fiscal activities and obligate the DD/S to support the Comptroller in this regard;

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make a decision on these alternatives is now. I would welcome your guidance and would appreciate the opportunity of discussing the matter further with you.

25X1A 7. In the meantime and until a decision is made on the alternate solutions suggested above, I shall continue to work with [REDACTED] in the development of improved operating plans within the scope of our present agreements.

25X1A

[REDACTED]
Chief
CIA Automatic Data Processing Staff

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1 - C/ADPS file ✓
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25X1A ADPS/[REDACTED] (6 Nov 62)

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11 October 1962

MEMORANDUM FOR THE RECORD

SUBJECT: Conversation with Deputy Comptroller

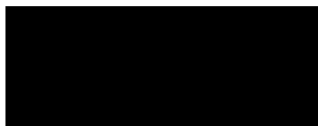
STATINTL

1. Phoned [REDACTED] today to tell him I took exception to a number of points contained in his 10 October memorandum. I did not think they accurately reflected our telephone conversation. (He chuckled). I went on to say I thought we should avoid getting into a memorandum-writing contest, and that the important thing to do was to get on with the job. Proposed the following:

- a. That I work up a draft defining a working relationship between the Staff and the Division; and
- b. That I work up a task schedule relating to Phase II studies in the Comptroller and DD/S areas to include personnel assignments by name.

2. I said I hoped to have this ready in a couple of days, at which time I would come by and discuss it with him. If the two of us could agree to a harmonious modus operandi, then we could present a unified position to the Office of Personnel and thus iron out the difficulties now inherent in the ADPD staff complement proposal.

STATINTL



Chief

CIA Automatic Data Processing Staff

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STATINTL ADPS, [REDACTED] (12 Oct 62)

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